



Board Meeting  
**Thursday March 27, 2025**  
**5:00p.m.**

*We serve a diverse student body to succeed in a rigorous college preparatory program. Our mission is to ensure that all students graduate with the skills to achieve in college, to contribute positively to society, and to be accepting of all people.*

**Call to Order**

Meeting was called to order at 5:00pm by Rich Holst

**Attendance**

Members: Rich Holst, Erin Enquist, Lisa Dennis, Ofir Germanic, Karen Calcaterra, Orion Walker-Hatfield

Nonmembers: Betsy Lueth (Executive Director)

**Reading of the Mission and Vision**

Read by Rich Holst

**Approval of Agenda**

A motion to approve the agenda with the change of wording in action items from “approve budget packet” to “approve policy packet” was made by Enquist and seconded by Dennis. Motion carried.

**Approval of Minutes from last Board Meeting**

A motion to approve the minutes with the edit of a year change from 2024 to 2025 was made by Ofir and seconded by Karen. Motion carried.

**Public Comments**

None

**Action Items**

- Accept February financials

- The ADM printed in the board packet is 2 under budget but recently MARRS report has shown that we are actually running a bit over budget. We will be seeing some saving in expenditures due to spending at a lower rate than how much of the year is finished which means we will have more in the bottom line. Monthly financials are looking good as far as enrollments are concerned. We are about 100% into our marketing budget and may go a bit over in this which will even out in the working budget overall. Recently had some HVAC and heating unit repairs needing to be done as well. A motion to approve the February financials was made by Ofir and seconded by Enquist. Motion carried.
- Revised FY25 Budget (deficit budget to accommodate capital equipment/tech purchase)
  - It was recently discovered that we need to purchase about 175K in technology for next year. We got multiple bids for this as well as looked into leasing the equipment but ultimately decided leasing was not a good use of funds. We are able to purchase capital goods with our fund balance which needs to be done by the end of the fiscal year to maintain bond covenants and other factors. Discussion ensued. A motion to approve the revised fiscal year 2025 budget was made by Ofir and seconded by Dennis. Motion carried.
- Approve Policy Packet (Consent Item)
  - TCA Policy 208 Rev. – Family and Medical Leave Act
  - TCA Policy 413 Rev. – Harassment and Violence
  - TCA Policy 414 Rev. – Mandated Reporting of Child Neglect or Physical or Sexual Abuse
  - TCA Policy 415 Rev. – Mandated Reporting of Maltreatment of Vulnerable Adults
  - TCA Policy 514 Rev. – Bullying Prohibition Policy
  - TCA Policy 616 Rev. – School District Accountability
  - TCA Policy 806 Rev. – Crisis Management Policy
    - This packet was a first read last board meeting. A portion of the crisis management policy regarding the nuclear power plant was removed. This is the only change to these policies. A motion to approve the policy packet was made by Karen and seconded by Dennis. Motion carried.
- Uptick Education Contracts
  - School Psychologist (\$125,000)
  - Director of Special Education Services (\$73,500)
    - 2 contracts are needing approval. We received multiple bids for various special education services including school psychologist and director of special education. The contracts list maximum allotted hours for the contact. Discussion ensued. A motion to

approve the contracts was made by Dennis and seconded by Karen.  
Motion carried.

### **New Business**

- Spring 2025 Board Elections
  - Member recruitment strategy
    - Review Member Term Status
      - Governance needs board applications by mid April. Adams at the end of his term at the end of Spring. Aida's student is graduating at the end of May. We have one parent member who has shown interest in submitting an application but are still in need of community members. The slate needs to be approved at the April meeting. Discussion ensued.
- Board Self-Evaluation
  - This self evaluation needs to be completed and turned in to report to UST.
- First Read
  - TCA Policy 506 Rev. – Discipline Policy
  - TCA Policy 704 Rev. – Development & Maintenance of an Inventory Fixed Assets and a Fixed Asset Accounting System
  - TCA Policy 705 Rev. – Investments Policy
  - TCA Policy 714 Rev. - Fund Balances
  - TCA Policy 721 Rev. – Uniform Grant Guidance Policy Regarding Fed Revenue Sources
    - Board revision is needed to the discipline policy which has been reviewed by the leadership team to reflect TCA's discipline practices. Feedback from the board is accepted to this policy. The other policies listed are needed renewed. The uniform grant policy was revised during the pandemic.

### **Old Business**

None

### **Reports**

- Committee Reports
  - Governance
    - Continuing their work on policy reviews as well as board elections
  - Family and Community Engagement
    - Family Survey Results to Date
      - Discussed how to increase parent engagement and involvement. Focus groups could be meaningful opportunities for families to voice their opinions about engagement opportunities. Also incentivizing the surveys to make them more appealing.
- Director

- Enrollment Update
  - We are currently 20 applications behind where we were last year. Most applications are in the 6th and 9th grades. Operations team will be distributing flyers over spring break. Google ads are also running again. We will be attending the east side food truck fair again this year to market TCA.
  - The MN Governor's proposal recently came out to take out facilities aid and state special education reimbursement for charter schools. This is not a definite plan but a proposal that would greatly impact our school and community. More to come as things unfold. At the federal level, funding may be cut for school lunch programs as well as moving certain programs to be operated under other programs. This too could greatly affect our school.
- Board Members
  - Rich- proposal to send out communication to families from the school board about our values and ethics as it pertains to serving the TCA and east side community. Discussion ensued.

**Adjourn**