



Board Meeting
Tuesday, January 28th 2024
5:00p.m.

We serve a diverse student body to succeed in a rigorous college preparatory program. Our mission is to ensure that all students graduate with the skills to achieve in college, to contribute positively to society, and to be accepting of all people.

Call to Order

The meeting was called to order at 5:08pm.

Attendance

Members: Lisa Dennis, Karen Calcaterra, Rich Holst, Erin Enquist, Aida Faye, Christian Guerrero

Nonmembers: Betsy Lueth (Executive Director)

Reading of the Mission and Vision

Read by Rich Holst

Approval of Agenda

A motion to approve the agenda with the amendment of the corrected date was made by Karen and seconded by Aida. Motion carried.

Approval of Minutes from last Board Meeting

A motion to approve the minutes from the last board meeting with the addition of enrollment discussion added to reports was made by Dennis and seconded by Karen. Motion carried.

Public Comments

None

Action Items

- Accept December financials
 - Finance team is working on a working budget model right now due to shifts in the enrollment numbers. Back to 550 students but have only

received half of these funds due to being the middle of the school year. The team is confident we will reach the working budget ADM due to the current enrollment numbers. Discussion ensued. A motion to accept the December Financials was made by Gooder and seconded by Enquist. Motion carried.

- TCA Policy 519 Rev. 2025 - Interviews of Students by Outside Agency
 - This is one of the policies in need of an annual review. This aligns with current MN law to protect students' privacy. Discussion ensued regarding wording in policy, no changes made. A motion to accept policy 519 was made by Gooder and seconded by Dennis. Motion carried.
- TCA Policy 625 – School-Sponsored Student Publications and Activities
 - A recent law passed in December regarding student journalism. This policy was written by the MN association of charter schools and adopted by TCA. A motion to accept policy 625 was made by Karen and seconded by Aida. Motion carried.
- TCA Policy 715 – Group Health Insurance Coverage Purchasing Policy
 - Bids went out to group health insurance companies and then reviewed by the finance team. This policy outlines the process of obtaining bids for this coverage. A motion to accept policy 715 was made by Aida and seconded by Karen. Motion carried.
- Enrollment Seats – 2025-2026
 - Proposed enrollment seats were presented. It is proposed to change 12th grade seats from 110 to 100 due to previous policies around incoming 12th graders. All current 11th grade students are guaranteed a spot in 12th grade. Staffing has been relocated to accommodate higher high school student enrollment already. Potential foreign exchange students who want to attend TCA for 12th grade should also be considered. Discussion ensued. A motion to accept the enrollment seats for 25-26 with 100 12th grade spots was made by Gooder and seconded by Dennis. 5 yes votes and 1 na vote. Motion carried.

New Business

- 1st Read Policy Packet for Annual Review
 - There are a handful of policies in need of annual review. The governance team took existing up to date MN school board statutes to include in this review.
- Spring 2025 Board Elections
 - Member recruitment strategy
 - The board is in need of community members. Applications will be sent out to interested candidates in February.

Old Business

Reports

- Committee Reports
 - Governance
 - Strategic Planning Process
 - Feb/Mar – parent and teacher surveys
 - Apr/May– parent, student and board focus groups
 - June – draft of new plan
 - Aug – final plan
 - *The governance team is reviewing policies in need of review and working on the strategic plan.*
 - Family and Community Engagement
 - February Family Survey Questions (feedback and review from the board)
 - The yearly family survey will be provided at conferences for family feedback as well as presented in the newsletter. Feedback will be reviewed after a few weeks. A parent engagement survey will also be sent out to families to increase engagement from families.
- **Director**
 - Enrollment Update
 - We are applying for a work study program where current 10th and 11th grade students can take a work course and work in various locations the following year to earn credit and learn job skills. Also exploring the ADSIS which provides funding for tier 3 students early intervention at the state level. This is 60% reimbursable. This was applied for this year but funds will not be available until the 26-27 school year.
- **Board Members**
 - None

Adjourn