



Board Meeting  
**Tuesday November 26, 2024**  
**5:00p.m.**

*We serve a diverse student body to succeed in a rigorous college preparatory program. Our mission is to ensure that all students graduate with the skills to achieve in college, to contribute positively to society, and to be accepting of all people.*

**Call to Order**

The meeting was called to order at 5:01pm

**Attendance**

Members: Karen Calcaterra, Rich Holst, Aida Faye, Lisa Dennis, Adam Gooder, Orion Walker-Hatfield.

Nonmembers: Betsy Lueth (executive director)

**Reading of the Mission and Vision**

Read by Rich Holst

**Approval of Agenda**

A motion to approve the agenda was made by Karen and seconded by Dennis. Motion carried.

**Approval of Minutes from last Board Meeting**

A motion to approve the minutes from the last meeting was made by Dennis and seconded by Karen. Motion carried.

**Public Comments**

None

**Action Items**

- Finance Report and October Financials Acceptance
  - A revised finance report was done due to changes in the amount of enrolled PSEO students from 13 to about 21. Due to this increased number of PSEO students, the bottom line of the budget is significantly less. The

plan moving forward is to increase counseling services and education for upperclassmen who are interested in PSEO. Have also done some shifting in special education and general education to remedy this. However, we are still making bond covenants. Recently there have been about 4 students interested in enrolling, however 7 students have left due to either housing changes or 15 day drop rule. We will be running marketing ads through January. Discussion ensued. A motion to accept the October financials was made by Gooder and seconded by Aida. Motion carried.

- Graduation Requirements Changes
  - This change was discussed at the last board meeting as a first read. Biggest change is in the Science requirements from 4 credits to 3 credits for high schoolers. A motion to accept the new graduation requirements was made by Dennis and seconded by Orion. Motion carried.
- Incident Response Policy
  - This is a policy that was presented to us by Syand. A new law is in place that outlines reporting cyber attacks to the state. Reports will be made to the state by Syand and will start December 1st. A motion to accept the incident report policy was made by Dennis and seconded by Gooder with the change of the following edits to the policy: change the name of the document, change the school name to Twin Cities Academy, add a policy #, change 'Syand' to 'IT cybersecurity service provider'. Motion carried.

### **New Business**

- Current Year Budget Review Discussion
  - Discussed during financial report

### **Old Business**

### **Reports**

- Committee Reports
  - Governance
    - Meeting was held on 11/12 at 4:00pm. Team went into existing policies to determine which ones are in need of updating as well as ones that are in need of an annual review. Many changes pertain mostly to the change of language over time. The team is hoping to bring this list of policies to the December board meeting.
  - Family and Community Engagement
    - Orion and Lisa met to discuss and review family surveys and how to make them more effective/get more feedback from families. The team is also hoping to add some more information into the strategic plan about family engagement.
- Director
  - Enrollment Update
    - Currently 551 enrolled students with 21 PSEO students. ADM running at 524 with the budget operating at 519.

- Board Members
  - Karen- offered to hold some informational sessions with families around immigration and their rights pertaining to immigration status. Hopefully will be partnering with TCA's EL teacher to offer this to families in the coming months.

**Adjourn**