



**Board Meeting Minutes  
Tuesday, October, 2022  
(Rescheduled from  
September 27, 2022)  
5:00 pm**

*We serve a diverse student body to succeed in a rigorous college preparatory program. Our mission is to ensure that all students graduate with the skills to achieve in college, to contribute positively, and to be accepting of all people.*

**Call to Order**

The Board Meeting was called to order by Andrew Ng at 5:02 pm

**Reading of Mission and Vision**

Read by Ng

**Attendance**

- Members present: Rich Holst (via Zoom at 5:12 pm), Andrew Ng, Lisa Dennis, Erin Enquist, Ofir Germanic, Adam Gooder
- Members absent: Tim Becken
- Others in attendance: Betsy Lueth, Executive Director; Brenda Reedy, Recording Secretary

**Approval of Minutes**

A motion was made by Dennis; second by Germanic to approve the September 6, 2022 minutes. Discussion: None; With 4 yes votes; Motion passed.

**Approval of Agenda**

A motion was made by Germanic; second by Dennis to approve the October 4, 2022 agenda with amended meeting date from September 27, to October 4, 2022 and date correction to September 6, 2022 for the Approval of Minute. Discussion: None; With 4 yes votes; Motion carried.

**Public Comments**

None

**Action Items**

***Adam Gooder Appointment***

A motion was made by Dennis to accept the seating of Adam Gooder to the 2 year open parent board position vacated by Bowden; second by Germanic.

Discussion: Gooder is happy to be part of the community and bring to table his talents. With 4 yes votes; Motion passed.

***July/August Financials***

A motion to accept the July/August Financials was made by Enquist; second by Gooder.

Discussion: Lueth mentioned Gooder has joined the Finance Committee with Holst, Board Chair

and Phil J, Bldg Company Treasurer. Lueth mentioned payroll looks lower as contract payouts haven't happened for new contracts yet until the end of August. Enrollment is above budget by 2 ADM, Lueth said the #1 priority is enrollment and that different expenditures lines are off due to incorrect coding and will be corrected with proper coding to appropriate grants. She said TCA got a waiver from the bond holders to waive the bond covenant for one year (FY22) due to the planned deficit due to the PPP loan being booked in FY21. Germanic asked about Chromebooks vs Ipads, he was told it was the most cost effective student device that TCA can afford and Ipads are very expensive. Germanic asked about current expenditures mentioned Chromebooks that were purchased. Lueth said that 250 Chromebooks needed to be purchased due to high loss and just general replacement. She assured them there is now a plan in place to keep track of them.

### ***EFT Officer Appointment***

A motion was made by Gooder; second by Dennis to appoint Executive Director, Betsy Lueth or her designee to initiate Electronic Funds Transfer with the current bank.

Discussion: Lueth mentioned that this is required annually by our auditor. With 6 yes votes; Motion passed.

### ***Annual Report***

A motion was made by Dennis to approve the Annual Report; second by Germanic.

Discussion: Lueth mentioned Molly McGraw-Healy, our UST rep, is pleased with TCA. Lueth said that the report has been turned in to UST as the deadline was October 3, if there are changes, TCA can resubmit with changes. MCA data versus ACT/PreACT data discussion was had and Enquist interjected the older students need motivation to take the MCA tests seriously in comparison to the ACT/pre-ACT which they understand have more benefit to them. Enquist questioned the opt out process for not taking the standardized tests and was told there is a procedure in place. With 6 yes votes; Motion passed.

### ***Board Officers***

Discussion: Germanic suggested including students by pulling in youth from TCA groups to sit on the board. Lueth mentioned it is currently in the by-laws for 1 Ex Officio student member, it would require a Bylaw change to increase the number and recommended the Governance committee to review and recommend changes to the full board, to do this. It was agreed to bring to Governance. The following officers were seated:

*Chair:* Rich Holst was nominated by Ng. A motion was made by Ng; second by Germanic to elect Holst to the Chair position. With 5 yes and 1 abstain vote; Motion passed.

*Vice Chair:* Andrew Ng was nominated by Holst. A motion was made by Holst; second by Enquist to elect Ng to Vice Chair position. With 5 yes and 1 abstain vote; Motion passed.

*Treasurer:* Rich Holst nominated Becken. A motion by Holst was made; second by Germanic to elect Becken to Treasurer. With 6 yes votes; Motion passed.

*Secretary:* No nominations; tabled until October 25, 2022 meeting.

### ***New Business***

None

### ***Old Business***

#### ***Charter Renewal Year***

Discussion: Lueth commented it is the charter renewal year for TCA. UST will once again be reviewing TCA's charter. It will begin on October 17, UST will send 5-7 of their staff to meet with TCA students, staff, administration, board members, and parents. Holst, Ng and Enquist will meet with UST as well as teachers, students, parents and administrative leadership (Lueth and Amundson). There is a need for parents who can meet that day. Molly McGraw-Healy is back as our UST representative. UST will visit random rooms to observe and to get a snapshot of our educational offerings. Towards the end of December UST will provide TCA with an evaluation. December thru February Lueth will prepare the renewal application to submit to UST. After UST

approves the application it is submitted to the Minnesota Department of Education for final approval.

## **Reports**

### ***Committees:***

#### **Governance**

- Not met yet. They are hoping to start meeting the Monday before every board meeting. They are still looking for 1 more parent and 1 more community member to be seated on the board.

#### **Finance**

- Covered in the earlier part of the agenda.

## **Director**

### **Board Members**

- Dennis: None
- Germanic: His organization is in contact with a STEM focus group. 15% of the participants are/were TCA students. There are over 80 participants and surprisingly many don't know what STEM stands for. There are more boys than girls so they are planning to run a couple girls only focus groups.
- Ng: Responding to the STEM discussion, he said students need behind the scenes of jobs and not just the out front basics. Gooder brought up robotics and Ng mentioned it is expensive and need grants and sponsors.
- Gooder: Asked about STEM competitions like robotics and other competitions and has a contact he will reach out to, to see if they would sponsor.
- Enquist: None
- Holst: Left at 5:59 pm

## **Adjourn**

6:34 pm by Ng