



**Thursday, November 19,  
2020  
5:00 pm**

*We serve a diverse student body to succeed in a rigorous college preparatory program. Our mission is to ensure that all students graduate with the skills to achieve in college, to contribute positively, and to be accepting of all people.*

**Call to Order**

The Board Meeting was called to order by Board Chair Rich Holst at 5:03 pm

**Declaration of Virtual Meeting**

Rich Holst announced an in person meeting of the Board was not possible due to the COVID pandemic. The meeting will take place via Zoom with votes counted by roll call via the Recording Secretary.

**Reading of Mission and Vision**

Read by Rich Holst

**Attendance**

Members present: Rich Holst, Doris Espelien, Phil Jemielita, Elizabeth Neilson, Andrew Ng, Tim Becken, Alexandra Howes, Tina Haarbusch, Betsy Mowry Voss, Yonathan Tadese (student rep)

Members absent: None

Others in attendance: Betsy Lueth, Executive Director; Brenda Reedy, Recording Secretary

**Approval of Minutes**

A motion to approve the October minutes was made by Jemielita and second by Ng.  
Discussion: None By a roll call vote with 9 yes votes, motion carried.

**Approval of Agenda**

A motion to approve the Agenda with corrections was made by Neilson, second by Ng.  
Discussion: Lueth requested moving the Complaints Policy from Action Items to New Business. By a roll call vote with 9 yes votes, motion passed.

**Public Comments**

None

**Action Items**

- **October Financials**
  - A motion was made by Haarbusch, second by Becken to accept the October

Financials. Discussion: Jemielita gave a brief overview of the financial outlook stating it is rough times but there is cash in the bank. He mentioned that going into next year with 535 student count is going to be a strain. By a roll call vote with 9 yes votes, motion passed.

## NEW BUSINESS

- **Revised Policy 103—Complaint Policy**
  - Governance is going to be reviewing this policy and do a first read. All board members will be asked to review the policy for the board meeting in December. Executive committee was created and will work on a form and email for the staff handbook. Committee will want to ensure the staff is taking proper steps starting with the supervisor and going up. The Executive committee will be comprised of 3 school board members TBD.

## OLD BUSINESS

- **IRT Update**
  - Work from home is being encouraged as much as possible. There are certain areas that need to be staffed by essential workers: 1 Admin staff; 1 office staff to answer phones staffed by a different front office staff per day; food service staff for Covid meals. The group met two times the week of November 16-20; 11/16 was more urgent due to increase in the number of cases. It was decided to cease personal supports in school until further notice. There were a handful of students identified as needing extra support, will happen two times per week between 11/17-12/23. There will be no basketball and no in person sports until at least 12/18. There have been no reported Covid cases currently, Admin is confident in staff mitigation and additional HVAC measures with installation happening the Monday after Thanksgiving

## REPORTS

- **Committee Reports**
  - **Governance**—5 priority policies identified for revision. December board meeting first read of 4 or 5.
  - **Finance**—A working budget will be proposed with lower enrollment at next meeting otherwise all else was taken care of during the October Financials discussion.
- **Principal/Executive Director**
  - The working budget will be set at 530 students although we are at 537 students currently. Lueth mentioned being conservative. After winter break marketing strategies and enrollment campaign in the form of videos, testimonials, radio ads, and virtual charter school fair are on the table. Board members were asked to spread the word.
- **Teachers**
  - Neilson said there are a lot of good things happening, needs are being addressed, concerns are being listened to. Teachers are becoming worn down.
  - Ng mentioned that ACT prep class scores are coming up high 20's and 30's on practice tests. One student scored 36 on actual test.
- **Parents/Board Members**
  - Becken said being that we are going to be short in FY21, marketing would be money well spent
  - Haarbusch mentioned marketing will be challenging
  - Espelien said clubs and engagement is a positive at TCA
  - Mowry Voss is confident that TCA will see a trickle in of students due to TCA's smaller size that will appeal to families during this time.
  - Holst mentioned the next meeting is 12/17 at 5:00 pm

- **Students**
  - Tadese said he's doing well but is concerned with those students that can't use the gyms and those that are losing jobs

**Adjourn**

5:42 pm by Holst