



**Thursday, August 27,
2020
5:00 pm**

We serve a diverse student body to succeed in a rigorous college preparatory program. Our mission is to ensure that all students graduate with the skills to achieve in college, to contribute positively, and to be accepting of all people.

Call to Order

The Board Meeting was called to order by Board Chair Rich Holst at 5:00 pm

Declaration of Virtual Meeting

Rich Holst announced an in person meeting of the Board was not possible due to the COVID pandemic. The meeting will take place via Zoom with votes counted by roll call via the Recording Secretary.

Reading of Mission and Vision

Read by Rich Holst

Attendance

Members present: Rich Holst, Doris Espelien, Phil Jemielita, Elizabeth Neilson, Andrew Ng, Tim Becken, Alexandra Howes, Tina Haarbush, Betsy Mowry Voss

Members absent: None

Others in attendance: Betsy Lueth, Executive Director; Brenda Reedy, Recording Secretary

Approval of Agenda

Discussion: Lueth requested to an addition Action Items details about an Incident Response Team; Ng requested addition to New Business regarding a complaint received.

A motion to approve the agenda with additions was made by Mowry Voss and second by Howes. By a roll call vote with 9 yes votes, motion carried.

Approval of Minutes

A motion to approve the July board minutes was made by Neilson, second by Howes. Discussion: None. By a roll call vote with 9 yes votes, motion passed.

A motion to approve the August 8 Special Board meeting minutes was made by Neilson, second by Haarbush. Discussion: None. By a roll call vote with 9 yes votes, motion passed.

A motion to approve the August 15 Special Board meeting minutes was made by Jemielita, second by Haarbush Discussion: None. By a roll call vote with 9 yes votes, motion passed.

Public Comments

None

Action Items

- ***Accept June Preliminary Financials***
 - A motion was made by Mowry Voss, second by Haarbusch to accept the June Preliminary Financials. Discussion: None. By a roll call vote with 9 yes votes, motion passed.
- ***2020-2021 Grading Policy Resolution***
 - Discussion: Administration set letter grades as A, B, C, D will be letter grades, with an F grade yielding a no-pass/no credit designation with no impact on a student's GPA. Discussion ensued. A discussion was had regarding Summative and Formative assessments.
 - Neilson suggested breaking it into another motion. It was discussed to change them to 6th – 8th gr—50/50; 9th -- 10th gr—60/40 and 11th – 12th gr—70/30 with mixed grades going with the lower percentage for the 2020-2021 school year.
 - A second grading amendment was forwarded by Neilson to amend the Summative/Formative Assessments to above percents; the amendment to the overall grading policy was seconded by Haarbusch. Discussion ensued. By a roll call vote with 9 yes votes, motion to amend grading policy passed.
 - A motion was made by Jemielita to accept the TCA Grading Policy with changes and amendments; second by Haarbusch. By a roll call vote with 9 yes votes, motion passed.
- ***2020-2021 Visitor Policy***
 - A motion to accept the Covid 19 Visitor Policy was made by Haarbusch; second by Jemielita. Discussion: One question was posed as to who would monitor the online visitor form and it was determined it would be monitored by the Front Office staff. By a roll call vote of 9 yes votes, motion carried.
- ***Revised 2020-2021 Academic Calendar Resolution***
 - Discussion: TCA has moved to block scheduling and modifications were made to Semester 1 activities to include removal of MS and HS orientations, some are virtual as noted on revised calendar. Semester 2 was not adjusted in hopes of a return. Parent night and SEAC meeting along with Senior Parent Night were changed to virtual.
 - A motion to accept the Revised 2020-2021 Academic Calendar was made by Ng, second by Becken. By a roll call vote with 9 yes votes, motion passed.
- ***2020-2021 Board Calendar Resolution***
 - Discussion: Set board dates as the last Thursday of the month at 5 pm. This will be tentative. September board meeting date was changed to October 1 due to conflict with another event.
 - A motion to accept the 2020-2021 Board Calendar was made by Haarbusch, second by Becken. By a roll call vote with 9 yes votes, motion carried.
- ***Incident Response Team***
 - Discussion: Who should be designated to the team. It was discussed this team

would make decisions to move between models. The following were suggested members: Betsy Lueth, ED; Arlene Seashore, Covid Response Coordinator/Health Asst; Andrew Ng, Teacher Board Member and Rich Holst, Parent/Board Chair and a student to be named.

- A motion was made by Espelien to approve an Incident Response Team made up of the above members, second by Mowry Voss. By a roll call vote with 8 yes votes, motion carried.

NEW BUSINESS

- ***Complaint Received***
 - Ng wanted to acknowledge that a complaint was received by a current staff member regarding the staff handbook policies. It was decided that it would be best to take it to the Governance Committee.
- ***Board Membership on Board Committees***
 - Board members were asked to select a committee/s on which to serve: Becken—Finance; Neilson—Policy/Governance; Espelien—Governance; Howes—Governance/Policy; Jemielita—Finance; Haarbusch—Finance; Mowry Voss—Governance; Ng—Governance/Policy and Holst—Governance/Policy and Finance.
 - Jemielita left the meeting at 6:18 pm
- ***Review of Open Meeting Law Requirements***
 - Lueth highlighted and reviewed some of the major pieces of this statute. She mentioned under what parameters a closed meeting can happen. It was also noted that it must be posted, allow for public comments, publicly available. Ng also added if it constitutes a quorum can't be discussed or it's considered a meeting.
- ***Review of Data Practices Laws***
 - Lueth just reminded members about employee and student data and it should not be discussed outside of a meeting.

OLD BUSINESS

- None

REPORTS

- ***Committee Reports***
 - **Governance**—will be resuming
 - **Finance**--hard choices on school funding and planning for the future.
- ***Principal/Executive Director***
 - Enrollment Update—we are below budget at 565 students which is about 15 short. We did have about 10 new students enroll recently. The loss of students is mostly from moving out of state.
 - Building Air Filtration system—some of the stimulus money we received will be used to install an updated HVAC system, investing in improved filters and a UV disinfecting system.
- ***Teachers***
 - Neilson said she was very pleased to be working at TCA. She felt protected and cared for with all the preparation and care of the Administration.
 - Ng said his classroom looks like NASA, he's ready to go. He noted that we

have a recent grad who won the Facing Race Award. The former student was a student leader in Racial Justice Club and one of the youngest recipients of the award. He is being interviewed by PBS/TPT at TCA coming up.

Adjourn

6:35 pm by Holst