



**Thursday, April 30, 2020
5:00 pm**

Clarification

Betsy Lueth announced an in person meeting of the Board was not possible due to the COVID pandemic. The meeting will take place via Zoom with votes counted by roll call via the Recording Secretary.

Call to Order

The Board Meeting was called to order by Board Chair Rich Holst at 5:03 pm

Reading of Mission and Vision

Read by Rich Holst

Attendance

Members present: Rich Holst, Alexandra Howes, Phil Jemielita, Tim Becken and Andrew Ng
Member absent: Elizabeth Neilson and Doris Espelien

Others in attendance: Betsy Lueth, Executive Director; Brett Studer, UST Representative; Brenda Reedy, Recording Secretary

Approval of Agenda

A motion to approve the agenda was made by Howes, second by Ng for approval of the Agenda.
Discussion: None. By a roll call vote with 5 yes votes, motion passed.

Approval of Minutes

A motion to approve the March board minutes was made by Ng, second by Jemielita.
Discussion: None. By a roll call vote with 5 yes votes, motion carried..

Public Comments

None

Action Items

- ***Postponed Board Elections (Governance)***
 - These were not able to be held and were postponed to May 15. A special board meeting was held 5/7/2020 at 5:00 pm to approve slate of candidates. Voting to be done electronically. Howes and Neilson found software to ensure fidelity and safety in online elections. There will be a

one week voting period May 28-June 5 with winners announced at the June 11 board meeting. Discussion: May change the future voting if this system works well. A motion to approve was made by Howes, second by Becken to approve board elections from May 28-June 5 for open positions for SY20-21 being online due to pandemic. By a roll call vote with 5 yes votes, motion approved.

- ***Revised 19.20 Budget***

- Proposed a working budget with 596 ADM and we are one student over the budget. It was discussed regarding COVID that additional costs in relation to technology and curriculum may occur. Discussion: Jemielita brought up the total state aids line decrease, explanation was given about this and that 20-21 is going to be a big technology year and we are hoping for grants. It was also mentioned that transportation and health insurance cost are going to be up next school year. Those two items will be looked at during the May board meeting. A motion to accept the current working budget as revised budget was made by Jemielita and second by Becken. By a roll call vote with 5 yes votes, motion passed.

- ***March Financials***

- No substantial expenditures of concern. Staff are being paid their full salaries including stipends and coaching contracts. Food service is continuing along with payment for vendors contracts and transportation. A motion to accept the March 2020 financials was made by Jemielita and second by Becken. By a roll call vote with 5 yes votes, motion carried.

- ***Revised 990 TCAABC and TCA Tax Returns 2019***

- Discussion: None
- A motion to accept the 2019 TCAABC and TCA 990 tax forms was made by Ng, second by Jemielita. By a roll call vote with 5 yes votes, motion passed.

OLD BUSINESS

- ***20-21 Transportation***

- New company, Center Line Transportation. They were able to do a 4:00 pm dismissal with a 9 am start time. Discussion: Becken asked about getting a 2 year contract for some stability. It was noted that at present it is for a one year contract but they are still in negotiations.

- ***Long Term Budget***

- Discussed above regarding increase in both health insurance premiums and transportation costs.

NEW BUSINESS

- ***Marketing 20-21 Update***
 - It was mentioned that enrollment packets were due right about the time of the shut down so TCA has been sending out flyers about our distance learning and have gotten lots of good feedback. We are showing that despite our small size we are doing well with distance learning. Phone calls to check in on new applicants enrollment decisions, TIKTOKs, videos on how to register for classes and more zoom meeting for parents in multiple languages, advertising on MPR, National Charter School training has taken place as well. Ng mentioned that word of mouth is the best marketing tool.
- ***Budget 20-21***
 - It is set at 595 ADM, of which we are at 570 projected, so this is short. Good news is the retention from 8th to 9th grade was high. Discussion: 6th grade is low compared to past years.
- ***HS Graduation Update***
 - A few avenues were explored, State Fairgrounds and Vali-Hi drive in but were not feasible for various reasons. From mid-May until graduation day June 4, TCA staff are celebrating our Seniors with Decision Day, postcards, home delivery of cap and gown plus the senior gift and yard sign, stage decorating, walk and video followed by professional photos, video by local celebrities about leadership, students speeches and a staff speaker with a video given to each family. On graduation day, drive through diploma hand out. Discussion: Ng mentioned setting up a YouTube channel so parents/family could watch the festivities. He suggested setting up for now and the future.

REPORTS

- ***Committee Reports***
 - **Governance**

Uniform Policy—plan is to simplify how we approach uniforms.
Allow spirit wear or any TCA related top with logo and black/khaki bottoms for high school and blue/khaki bottoms for middle school. Du rags and bonnets are going to be allowed.
- ***Principal/Executive Director***
 - Everything has been covered
- ***Teachers***
 - Howes gave “props” to the admin team for supporting and doing the right things during this stressful time for both students and staff. Ng said things are going well, he has no complaints.

Adjourn

6:27 pm by Holst