

**TWIN CITIES ACADEMY**  
Board Meeting  
**Thursday, December 19, 2019**  
**5:00 p.m.**

**CALL TO ORDER**

The Board Meeting was called to order by Rich Holst at 5:09 pm.

**ATTENDANCE**

Members present: Rich Holst, Alexandra Howes, Elizabeth Neilson, Andrew Ng, Phil Jemielita (via phone)

Members absent: Tim Becken, Doris Espelien

Others in attendance: Betsy Lueth, Executive Director; Bill Lauer, MMKR Auditor; Brenda Reedy, Recording Secretary

**READING OF MISSION**

Read by Holst

**APPROVAL OF MINUTES**

A motion to approve the November minutes was made by Howes, second by Neilson. Motion carried.

**APPROVAL OF AGENDA**

A motion was made by Ng to approve agenda, second by Howes. Motion passed.

**PUBLIC COMMENTS**

None

**ACTION ITEMS**

- Review of FY19 Audit—presented by Bill Lauer from MMKR. He gave a management report of overview of the audit. Results were positive, well organized with no deficiencies, no findings on non-compliance and Western Bank issue was resolved. Pupil units served was down a bit from last year; state aid was approx. 6300 per pupil served. Food service, since merger, has been operating at a surplus. The Entity Wide Statement was discussed and explained as was the difference between ADM vs pupil units.
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- Treasurer's Report—we are on par with expenditures and revenues. Discussion regarding possible transportation options as salaries, transportation and lease are the biggest pieces of budget. It was also mentioned TCA is looking at potential revenue streams within our existing options. A motion to accept the November Financials was made by Ng, second by Neilson. Motion passed.

## **NEW BUSINESS**

- Administrative Transition Plan—it was noted that Erin Amundson will be stepping in as Interim Principal for the remainder of the school year, Karissa Gibson has accepted the position of Interim Dean of Students which will create an open internal position for a Behavioral Specialist. Twin Cities Academy has used this model in the past with success.
- Presentation of Working Budget—information was given to those in attendance to peruse

## **OLD BUSINESS**

- None

## **REPORTS**

- **Committee Reports**

- **Governance**

- Did not meet due to illness

- **Finance**

- Did not meet due to illness

- **Executive Director**

- Lueth shared her information earlier regarding her items.

- **Teachers**

- Ng reported that the Racial Justice Club is building community connections with their first community presentation on Tuesday, January 14 from 6-8 pm at Progressive Baptist Church; Howes mentioned the One Act Play went well and Geography Club is looking at more in school activities/events for pronoun day. She went on to say that some students are going to be attending Out Front Youth Convention and finally 20 students are going to be attending the Youth Frontiers Leadership Conference to increase their skills.

- Neilson reported being nominated for a third year for Teacher of the Year!

Holst adjourned the meeting at 6:12 pm.

Respectfully submitted by Brenda Reedy