



*Twin Cities Academy ensures that all students graduate with the skills to achieve in college, to contribute positively to society, and to be accepting of all people.*

## **JOB DESCRIPTION**

Job Title                      Social Worker  
Reports to:                    Director of Special Education  
Contract Terms:              Part-Time (2-3 days per week)

### **Essential Job Functions:**

- Lead weekly social skills groups.
- Co-facilitate parent education nights.
- Identify strategies to support a parent when a student's living situation (home, school, community) negatively impact the student's attendance and adjustments to the school.
- Connect parents with community-based services and social services.
- Consult with classroom teams to support student adjustment and participation in school.
- Collaborate with classroom teams and school staff to build positive classroom and school community.
- Provide in-service education to school personnel on a variety of topics, including: identifying child abuse/neglect, social, emotional, and behavioral development, behavioral intervention strategies, the impact of poverty on young children, etc.
- Provide crisis intervention for students and families as well as debriefing for school staff.
- Consult and collaborate with community agencies and other mental health professionals to provide resources to students and families.
- Demonstrate knowledge of district and state policies including due process guidelines and child abuse/neglect reporting.
- Maintain records in a manner consistent with school and district practices.
- Maintains high standards of ethical behavior, uphold the ethical standards of the social work profession and confidentiality of student information.
- Other duties as assigned.

### **Job Requirements:**

- Licensed social worker; 2+ years of experience and Master's preferred

### **Application Process:**

Submit a cover letter, resume and letters of recommendation to Twin Cities Academy by emailing [hr@twincitiesacademy.org](mailto:hr@twincitiesacademy.org).