



*Twin Cities Academy ensures that all students graduate with the skills to achieve in college, to contribute positively to society, and to be accepting of all people.*

## **JOB DESCRIPTION**

Job Title                      Instructional Coach and Interventionist – Reading

Reports to:                    Director of Teaching and Learning

Contract Terms:            Teacher Contract

### **Job Summary:**

The Instructional Coach & Interventionist provides direct support and feedback to instructional staff within the area of reading, as well as direct support to students requiring Tier III services within the area of reading. Twin Cities Academy is in Year 2 of implementing a Multi-Tiered Systems of Support (MTSS) model. This position will work under the supervision of the Director of Teaching and Learning to continue to develop and expand our systems of support surrounding reading.

### **Essential Job Functions:**

- Research and provide staff support that will improve teaching and learning – including: teaching strategies, assessment of reading skills, interpretation, and use of assessment results, etc.
- Research, prepare materials, and identify resources for use by the school, teams and teachers – including: teaching strategies, assessment of reading skills, interpretation, and use of assessment results, etc.
- Research and provide information and guidance regarding a range of effective and innovative reading practices through various activities such as: individual discussions (informal and formal), coaching sessions, demonstration lessons with pre- and post- discussion/analysis, and professional development sessions.
- Conducts demonstration lessons to model and implement use of Tier I intervention strategies.
- Assists teachers in meeting recommendations for improvement through the implementation of a performance improvement plan.
- Works directly with Data Coordinator to analyze global data, Tier II data and identifies thresholds and supports appropriate for students requiring Tier III instruction.
- Provides direct instruction or oversees online programming to students requiring Tier III support in the area of reading.
- Participation in content-specific and grade level team meetings to assist in the analysis and utilization of assessment data to improve the focus of instructional planning and student achievement.
- Participates in monthly Global Data Team meeting.
- Meets monthly with other coaches and curriculum team members as determined.
- Other duties as assigned.



**Job Requirements:**

- Bachelor's degree or higher; Master's preferred.
- MN Teaching Licensure in Reading
- 3 years or more experience teaching Reading in urban-education setting, preferred.
- Ability to collaborate, prioritize and problem-solve in a fast-paced and innovative environment.
- Ability to effectively coach and support teachers at all levels.

**Application Process:**

Submit a cover letter, resume and letters of recommendation to Twin Cities Academy by emailing [hr@twincitiesacademy.org](mailto:hr@twincitiesacademy.org).