

**TWIN CITIES ACADEMY HIGH SCHOOL**  
**Board Meeting**  
**Tuesday, June 14, 2016**  
**5:00 p.m.**

**CALL TO ORDER**

The meeting was called to order by board member at 5:07 p.m.

**ATTENDANCE**

Members present: John Tuttle, Cassandra Lafleur, Lucy Mikroberts, Phil Jemielita and (by phone) Elizabeth Orme

Absent: Alexandra Howes, Gary Jader, Colleen Atakpa

Others in attendance: Betsy Lueth, Principal; and members of the TCA Middle School Board

**APPROVAL OF MINUTES**

A motion to approve the minutes from May 24, 2016 meeting was made by John Tuttle and seconded by Jemielita. Motion passed unanimously. Minutes approved.

**APPROVAL OF AGENDA**

Principal Lueth requested that an item be added under the New Business category: University of Saint Thomas Merger Application. John Tuttle made a motion to accept the agenda as amended and it was seconded by Phil Jemielita. Motion carried and agenda was approved.

**NEW BUSINESS**

**“Solving the Discipline Puzzle” Presentation – Erin Amundson**

Dean of Students Erin Amundson gave a presentation on student behavior at the middle school and high school and stated that the school’s policy needs to be updated and defined better. Ms. Amundson shared the philosophy created by Tricia Wells, for which she attended training in January 2016. As a direct result of that training, she developed a TCA plan for handling discipline in the 2016-2017 School Year. The plan includes teaching the expected behaviors as opposed to just passing out disciplinary actions, along with a review of the language related to the uniform policy. The Governance Committee will review this policy.

**Q-Comp Summary**

Handout was distributed to board that details of the annual Q Comp Review. The positive impact of teachers was noted in the report, which also stated although the school noticed gains in student achievement, the overall proficiency rates remained approximately the same as in the 2014-2015 school year. There was discussion about whether TCA is performing well or not, whether the school is academically stagnated and the best methods of determining success. What’s most effective? A motion was made to accept the summary document. Motion was made by Phil Jemielita and seconded by John Tuttle.. Motion passed unanimously.

### **University of St. Thomas Merger Application**

A motion to approve the UST contract for merger was made by Phil Jemielita and seconded by John Tuttle. Motion passed unanimously.

### **Enrollment Update**

Principal Lueth stated there are 609 students projected to be enrolled in the fall. The goal is 610 for the next school year. The wait list shows 49 students for the 6th grade, 9 for the 7th grade, 4 for the 8th grade, 31 for the 9th grade, and 4 for the 10th grade. Applications are still coming in for the 6th and 9th grade.

### **OLD BUSINESS**

There is no old business.

### **Treasurer's Report**

Board members Steve Cerkvenik and Phil Jemielita stated there are no changes and no surprises. Everything looks good. A motion to approve the treasurer's report was made by John Tuttle and seconded by Cassandra Lafleur. Motion passed unanimously.

### **REPORTS**

#### **Committee Reports**

**Facilities:** Principal Lueth provided an update on the move to the new building. She advised there will be no phone service June 24 to July 5th because of the move. She said most of the parking lot is complete and that the teachers did a great job packing up. The school is buying new lockers.

**Governance:** Committee is working on a Vision Mission Adoption Plan and trying to schedule next meeting to discuss school uniforms.

**Curriculum:** Nothing to report.

**Marketing:** Committee is working on a website revision and updating the strategic plan.

**Principal/Director Report:** Nothing additional to report.

**Teachers Report:** Nothing to report.

A motion to adjourn was made by John Tuttle and seconded by Phil Jemielita. Motion passed unanimously. Meeting was adjourned at 6:28pm.