

# TWIN CITIES ACADEMY

Board Meeting

Thursday, March 23, 2018

5:30 p.m.

## CALL TO ORDER

The Board Meeting was called to order by Board Chair, Steve Cerkvenik at 5:37 pm.

## ATTENDANCE

Members present: Steve Cerkvenik, Rich Holst, Alexandra Howes, Tim Becken, Phil Jemielita, Cassandra Lafleur, Krista Varley, Angela Davis Drew (via phone at 6:00).

Others in attendance: Betsy Lueth, Executive Director; Dana Peterson, Representative from UST; Shyamala Arunachalam, TCA Teacher; Erin Spector, Recording Secretary.

## APPROVAL OF AGENDA

A motion to approve the agenda was made by Holst, second by Becken. Discussion: none. Motion carried unanimously.

## APPROVAL OF MINUTES

A motion to approve the revised February board minutes by Jemielita, second by Holst. Motion carried unanimously.

## PUBLIC COMMENTS

None.

## ACTION ITEMS

### Finance Committee

- February Financials - Overall good financial report. Brief discussion ensued. Motion to accept February financials made by Varley, second by Howes. Motion carried unanimously.

-18-19 Revised Proposed Budget - Budget includes the following considerations:

- \$100,000 increase for a possible new bus company
- \$ 100,000 reduction from \$200,000 to \$100,000 for curriculum and instructional materials. 17-18 required new textbooks for both math and science. This large of a textbook adoption not needed in 18-19
- \$20,000 increase in budget to add the AVID program, a college readiness program
- Additional salary added to include a full time math interventionist and coach

Motion to approve proposed 18-19 budget moved by LaFleur and second by Howes. Motion carried.

### Governance Committee

-Set number of board seats. Currently 8 but recommending 11 total. Motion to approve expansion of board made by Jemielita and second by Holst. Motion carried.

-Discussion regarding upcoming board elections. The bylaws indicate the board endeavor to be one third community members, one third parents, and one third teachers. Applications for board membership were sent to the governance committee. A motion to approve the slate of candidates was moved by Holst and seconded by Jemielita. Motion carried unanimously.

### **OLD BUSINESS**

-Board self reviews are due today.

-Update from Dana Peterson of UST informing the board of TCA's charter renewal for 5 years. The longest possible renewal.

### **NEW BUSINESS**

None

### **REPORTS**

- **Committee Reports**
  - **Governance Report** - Cerkvenik reported working on board election process and getting candidates to apply was the main focus for March.
  
- **Principal/Executive Director Report**
  - **Enrollment Update**- A date for student registration has been set for April 28, 2018. Postcards will be sent to current 8th graders welcoming them to 9th grade.
  
- **Teacher Report**
  - Lafleur reported that the National French Exam is coming up and that next week is the TCA trip to France and Spain.
  - Howes mentioned that the Spring Play Showcase is upcoming.

### **MOTION TO ADJOURN**

A motion to adjourn was made by Jemielita at 6:48 p.m. and second by Howes. Motion passed unanimously.

The next board meeting will be Thursday, April 26, 2018.

Respectfully submitted by Erin Spector