

TWIN CITIES ACADEMY

Board Meeting

Thursday, September 28, 2016

5:00 p.m.

CALL TO ORDER

The Board Meeting was called to order by Vice Board Chair Lucy Mikroberts at 5:00 p.m.

ATTENDANCE

Members present: Alexandra Howes, John Tuttle, Steve Cerkvenik, Cassie Lafleur, Gary Jader, Chris Rider, Lucy Mikroberts, Krista Varley, Angela Davis Drew

Members not in attendance: Phil Jemielita

Others in attendance: Betsy Lueth, Principal.

APPROVAL OF MINUTES

A motion to approve the August 29, 2016 board minutes was made by Chris Rider and seconded by John Tuttle. Motion passed unanimously.

APPROVAL OF AGENDA

A motion to approve the agenda, with an additional item of the Annual Report, was made by Alexandra Howes and seconded by Chris Rider. Motion passed unanimously.

NEW BUSINESS

Permanent Fund Transfer to Food Service Fund Loss

Every year the board needs to approve a Permanent Fund Transfer in order to cover losses. The fund loss was within the budget so this is not a surprise. The amount for the high school is \$18,406.26 and \$11,379.40 in the middle school.

A motion to approve the Permanent Fund Transfer to cover food service losses was made by Steve Cerkvenik and seconded by John Tuttle. Motion passed unanimously.

Annual Report

Betsy Lueth prepared the annual report. The MCA testing summary shows that for Twin Cities Academy our MCA scores were lower in some areas than in previous years, but the Department of Education has awarded both the high school and middle school with Rewards Status. Twin Cities Academy also out-performed the Saint Paul School District.

The report also discusses the two initiatives, Instructional Discipline and Racial Equity. There is also reporting on the move to the new building, enrollment information, and parent survey data.

A motion to adopt the Annual Report for the Middle School and High School as amended were made by Chris Rider and seconded by John Tuttle. Motion passed unanimously.

OLD BUSINESS

Strategic Planning: Dates for Saturday Work Day

The Strategic Plan needs to be evaluated, especially as it pertains to Betsy Lueth's role as principal as the evaluation in relation to the strategic plan has changed. The strategic plan should be revised due to accomplishing many aspects of the old strategic plan as well as needing to update the plan due to the school's new location and initiatives.

TREASURER'S REPORT

Overall, revenues and expenditures are both on track with the budget for the year. The audit begins in October.

A motion to approve the Treasurer's Report was made by Steve Cerkvenik and seconded by John Tuttle. Motion passed unanimously.

REPORTS

Committee Reports

Facilities

TCA is negotiating with Cemstone to donate riprap to help fix the erosion problem in back of the building. Negotiations are also underway with the contractor about the erosion issue.

Governance/Policy

The committee met about the Strategic Plan and there is a process to move forward. Committee membership was also discussed in order to determine who would be on each committee. Committee descriptions will also be provided so people can have more information in the decision process. Are new committees or subcommittees needed?

The Instructional Discipline Policy has been reviewed. Betsy Lueth shared a report on the new policy with the committee. It is recommended that in January it would be nice to meet with Erin Amundson to share more on the new policy and how it is going. The board should review the new Instructional Discipline Policy in order to be prepared for next month's meeting where the new policy will be formally approved by the board.

The CEO/Executive Director Evaluation Rubric has been written out by the Governance Committee. This will be used to evaluate the director for the 2017-2018 school year. The director will also write their own review and interviews will be conducted as part of the evaluation process.

Marketing

Principal/Executive Director

This has been a great start to the new year.

Teachers

It's been a great start to the new school year.

MOTION TO ADJOURN

A motion to adjourn was made by Chris Rider and seconded by Lucy Mikroberts at 6:27 p.m.
Motion passed unanimously.

The next board meeting will be Thursday, October 27.