

# TWIN CITIES ACADEMY

Board Meeting

Wednesday, July 13, 2016

5:00 p.m.

## CALL TO ORDER

The Special Board Meeting was called to order by Board Chair Gary Jader at 5:05 p.m.

## ATTENDANCE

Members present: Alexandra Howes, Phil Jemielita Lucy Mikroberts, Krista Varley, John Tuttle, Gary Jader, Steve Cerkvenik, Chris Rider, Cassie Lafleur

Members not in attendance: Elizabeth Orme, Angela Davis Drew

Others in attendance: Betsy Lueth, Principal.

## APPROVAL OF MINUTES

A motion to approve the June 14, 2016 high school and middle school minutes was made by Phil Jemielita and seconded by John Tuttle. Motion passed unanimously.

## APPROVAL OF AGENDA

A motion to approve the agenda, with an additional item Transfer Approval and discussion limits, was made by Lucy Mikroberts and seconded by John Tuttle. Motion passed unanimously.

## NEW BUSINESS

### Vision and Mission for Merged School (15 minutes)

This new Vision and Mission Statement came from the Bridge Group (TCA's Culture Committee), teacher interviews, and with input from Principal Lueth's Principal's Academy. The Vision and Mission draft was presented to the high school and middle school staff who also offered input. Finally, the draft was also presented to the Governance Committee for approval.

Vision: We serve a diverse student body to succeed in a rigorous college preparatory program.

Mission: To ensure that all students graduate with the skills to achieve in college, to contribute positively to society, and to be accepting of all people.

A motion to amend the Mission statement to change the "**all**" to "*all*" and to change "achieve" to "succeed" was made by Chris Rider and seconded by John Tuttle. Motion passed unanimously.

A motion to approve the Vision and Mission Statement was made by Chris Rider and seconded by Steve Cerkvenik. Motion passed unanimously.

### Uniform Policy Approval (5 minutes)

A motion to approve the Uniform Policy was made by Phil Jemielita and seconded by Krista Varley. Motion passed unanimously.

#### Transfer Approval (1 minute)

The board must approve to allow the annual delegation of authority to make electronic fund transfers for monthly building lease payments to the Manager at Beltz, Kes, Darling & Associates or his/her designee.

A motion to approve the Transfer Approval was made by Lucy Mikroberts and seconded by John Tuttle. Motion passed unanimously.

#### Staffing Communication Plan (5-10 minutes)

Principal Lueth will present families with a letter regarding staffing changes for the 2016-2017 school year. She will also have biographies and information for returning staff and information for new staff. There is also some team-building in development to bring staff together.

### **OLD BUSINESS**

No old business.

### **TREASURER'S REPORT**

No Treasurer's Report this month.

### **REPORTS**

#### **Committee Reports**

##### **Facilities**

- **Moving Update**

The school received a temporary certificate of occupancy. The permanent certificate of occupancy will come later in July. The floors are in the process of being completed. Principal Lueth is also looking into adding more security cameras to the building.

##### **Governance/Policy**

The Vision and Mission statement and new Uniform Policy were approved.

##### **Marketing**

- **New Website**

The new website is still under development. On August 15 the new website will be presented for approval and the website will be launched on August 23 to coincide with the new school building's opening.

Gary Jader will meet with Betsy Lueth to update the marketing plan.

#### **Principal/Executive Director**

Here are the enrollment numbers. There are still wait lists for each grade.

104: 6 grade

105: 7 grade

102: 8 grade

105: 9 grade

86: 10 grade

69: 11 grade

53: 12 grade

### **Teachers**

Having a great summer!

### **MOTION TO ADJOURN**

A motion to adjourn was made by John Tuttle and seconded by Cassie Lafleur at 5:58 p.m.

Motion passed unanimously.

The next board meeting will be in August.