

TWIN CITIES ACADEMY

Board Meeting

Monday, August 29, 2016

5:00 p.m.

CALL TO ORDER

The Special Board Meeting was called to order by Board Chair Gary Jader at 4:59 p.m.

ATTENDANCE

Members present: Alexandra Howes, John Tuttle, Cassie Lafleur, Gary Jader, Lucy Mikroberts, Chris Rider

Members not in attendance: Steve Cerkenik, Krista Varley, Elizabeth Orme, Angela Davis Drew, Phil Jemielita

Others in attendance: Betsy Lueth, Principal.

APPROVAL OF MINUTES

A motion to approve the July 13, 2016 board minutes was made by John Tuttle and seconded by Lucy Mikroberts. Motion passed unanimously.

APPROVAL OF AGENDA

A motion to approve the agenda, with an additional item Board Meeting Dates, was made by John Tuttle and seconded by Cassie Lafleur. Motion passed unanimously.

NEW BUSINESS

School Tour

Strategic Planning Retreat Day/Restorative Circle Project

Raj Sethuraju, from Metro State, is leading some climate and culture work focused around relationships. He led administration and staff in a restorative circle. The strategic planning committee plans to update the strategic plan because it is three years old and things have changed. Model the strategic plan on the four components that make up the evaluation for the principal. In October/November find a time and date (possibly Saturday Morning) for Sethuraju to lead the board in a restorative circle.

Bond Holder/S&P Surveillance Meetings Update

The annual bond members meeting was held two weeks ago. The bond members wanted to know the enrollment and wait list numbers. EMMA is a public site where people can access school financials, enrollment, etc. Betsy Lueth is holding future meetings regarding the bonds and surveillance.

Board Meeting Dates

Future board meetings will take place on Thursdays. A schedule has been provided.

OLD BUSINESS

Instructional Discipline Initiative Update

Administrators have been trained in Office Discipline Referral Process. Staff and administration has also created common area plans for behaviors in the school, for example: hallway behavior. Today and tomorrow staff is being trained in this discipline initiative for classroom procedures. High expectations and low tolerance. Noticed high tolerance for low level behaviors which leads to higher behaviors. The instructional discipline initiative is led by Tricia Wells. The model stresses immediate teaching when behaviors arise. This may lead to an impact on the discipline policy. Lueth is unsure of what will be modified, but the board may need to vote in the future regarding a policy update.

TREASURER'S REPORT

Overall, revenues and expenditures are both on track with the budget for the year. The audit begins in October.

A motion to approve the June preliminary financials was made by Lucy Mikroberts and seconded by John Tuttle. Motion passed unanimously.

REPORTS

Committee Reports

Facilities

There is a site problem due to erosion and flooding in the back of the property. An ADA path must also be added to the building. \$50,000 is the estimated cost. A line of credit will be signed off on by Gary Jader and Betsy Lueth. There is a contingency line for things of this nature. Cemstone may donate additional riprap for the property.

Governance/Policy

The committee will discuss a rubric for the board and the new discipline policy.

- Planning for School Elections

Marketing

- New Website

The new website looks amazing and matches the new building.

Principal/Executive Director

Enrollment numbers:

615 currently enrolled (budget 610)

Waitlists are still full

Teachers

Everyone is excited about the new building.

French department: planning a trip for 2017. (Spanish wants to join.)

MOTION TO ADJOURN

A motion to adjourn was made by John Tuttle and seconded by Chris Rider at 6:00 p.m. Motion passed unanimously.

The next board meeting will be Thursday, September 29.