

# TWIN CITIES ACADEMY

Board Meeting

Thursday, January 26, 2017

5:00 p.m.

## CALL TO ORDER

The Board Meeting was called to order by Board Chair Gary Jader at 5:02 p.m.

## ATTENDANCE

Members present: Steve Cerkvenik, Gary Jader, Chris Rider, Phil Jemielita, Angela Davis Drew, Cassie Lafleur, Lucy Mikroberts, Krista Varley

Members not in attendance: Alexandra Howes, John Tuttle

Others in attendance: Betsy Lueth, Principal/Executive Director

## APPROVAL OF MINUTES

A motion to approve the December 15, 2016 board minutes was made by Steve Cerkvenik and seconded by Krista Varley. Motion passed unanimously.

## APPROVAL OF AGENDA

Agenda additions were proposed and accepted to include a review of a draft of the 17-18 school calendar, and an update on the strategic planning process. A motion to approve the agenda was made by Steve Cerkvenik and seconded by Krista Varley. Motion passed unanimously.

## NEW BUSINESS

### Building Project Update

The final costs for the building project have been determined. The cost is still under the GMP for construction, however resulted in being over budget from the available funding and earlier predictions of costs by approximately \$500,000. This was due to unforeseen additional environmental issues determined in the spring and summer of the project. Twin Cities Academy will be lending TCAABC the needed funds for the project completion through a long term lending memorandum. The lending of the needed funds by TCA does not cause TCA to violate any bond covenants or require the use of a line of credit.

### Strategic Plan Update

Gary Jader described the work accomplished at the prior strategic planning meeting. The next meeting will be on March 11<sup>th</sup> at 9:00 a.m.

### 17-18 Calendar

A draft calendar for the 17-18 school year was presented. School will begin after Labor Day. A question regarding student contact days compared to SPPS will be reviewed by the

administration and brought back to the board in February. A motion to approve the calendar was made by Krista Varley and seconded by Lucy Mikroberts. The calendar was adopted.

## **OLD BUSINESS**

No old business.

## **TREASURER'S REPORT**

Financials are "green" for both November and December. The finance committee is beginning work on a revised budget for 17-18 to present in February, and a long term budget to present by April. A motion to accept the financials was moved by Lucy Mikroberts and seconded by Steve Cerkvenik. The financials were accepted.

## **REPORTS**

### **Committee Reports**

#### **Facilities**

Nothing additional to report.

#### **Governance/Policy**

The committee is reviewing the FMLA policy to add bereavement; board self evaluations; parent and teacher survey language; and the principal's evaluation rubric

The committee is preparing for the school board elections in April.

The governance committee will work the finance committee to review the current employee benefits package

#### **Marketing**

The committee is currently working on a tri-fold brochure and insert to use in recruiting events.

### **Principal/Executive Director**

TCA was named in the Top 5 Best Charter Schools in Minnesota by Niche.

Elizabeth Neilson, high school English teacher, was nominated as best teacher in Minnesota after the first round of cuts.

### **Teachers**

The French and Spain trip planning is underway for the Spring of 2017. The middle school French students are going to Concordia Language Villages the last week in February. The French students are also participating in the Gran Concord Competition. The High School Speech Team took first and second place at the most recent meet.

### **Closed Meeting to Report a Discipline Issue**

Closed at 6:02 p.m. No resolution was concluded during the meeting. Re-opened 6:07

**MOTION TO ADJOURN**

A motion to adjourn was made by Chris Rider and seconded by Krista Varley at 6:08 p.m.  
Motion passed unanimously.

The next board meeting will be Thursday, February 23, 2017.