



Discipline Policies

When entering Twin Cities Academy and Twin Cities Academy High School, students sign a covenant agreement stating that they will comply with the behavioral expectations of the school. To tolerate unacceptable behavior from a few would deny the right of the majority to a full day's education. The following plan has been developed to assist the teachers and school in handling discipline issues in a fair and consistent manner to promote a positive learning environment. It is meant to provide additional direction when initial efforts to improve student behavior are unsuccessful.

**It is at the discretion of staff to decide if behavior warrants an infraction.
All offenses are reported to administration and documented.**

INFRACTION

ACTION TAKEN AND/OR CONSEQUENCE

<u>Level 1</u>	
Class Disruption (Talking or Off Task Behavior)	Possible Contact Home
Defiant Behavior	HS: 3 Infractions = 1 hour Saturday School
Sleeping In Class	HS: 4-5 Infractions = Add'l Saturday School hours
Dress Code Violation	HS: 6 Infractions = 1 day Suspension
Eating & Drinking In Class (Water is an Exception)	
*Gambling (2 nd offense is level 3)	MS: 1-3 Infractions (Level 1 & 2) = Detention (Lunch/Enrichment)
*Pushing, Shoving Scuffling (2 nd offense is level 3)	MS: 4 Infractions (Level 1 & 2) = Lose End of Quarter Event
Public Display of Affection (PDA)	MS: 6 Infractions (Level 1 & 2) = 1 day Suspension
Inappropriate Language	
**Cell Phone Inappropriate Use – Phone taken for remainder of school day	
<u>Level 2</u>	
2 nd Offense of Level 1 (unless indicated a level 3)	Removal from Class
**Cell Phone 2nd offense – Phone taken for 5 school days	Contact Home
Persistent Disruption of Learning Environment	HS: 1 Infraction = 2 hour Saturday School minimum
Refusal To Work As Requested/Insubordination	
Nuisance Object Misuse or Distribution	MS: See Level 1 infraction consequences
Excessive Tardiness (5+ minutes late)	
<u>Level 3</u>	
2 nd Offense of Any Level 2	Contact Home
Leaving Class or Campus without Permission	1-3 days of Suspension**
Failure to Attend Saturday School	
Potentially Dangerous Item Possession Only	
2 nd Offense of Pushing, Shoving, Scuffling – Physical contact that could harm	
Trespassing	
Photo or Recording Device Misuse	
Technology/Telecommunication Misuse	
Verbal Abuse (obscene, threats of violence, intimidation, etc.)	
Disorderly Conduct	
2 nd Offense of Gambling	
False Reporting	
Records or Identification Falsification	
Harassment/Retaliation (regarding race, color, creed, religion, sex, status, disability, sexual orientation, age, etc.)	
Profanity/Vulgar Language	

Level 4

- 2nd Occurrence of Level 3
- Fighting
- Verbal and/or Physical Abuse of Teacher
- Sexual Harassment
- Fireworks Possession, Distribution, or Use
- Assault (intent to inflict harm on another)
- Breaking and Entering
- Vandalism (Minor <\$500)
- False Fire Alarm
- Threatening Group Activity (including graffiti, symbols, hand signs, slang, tattoos, jewelry, clothes, discussions, etc.)
- Medication Misuse (over the counter medications)
- Tobacco Use or Possession
- Fire Extinguisher Unauthorized Use
- Security System Tampering
- Theft, Receiving or Possessing Stolen Property

Contact Home
 Possible Police Contact
 3-5 days of Suspension**

Level 5

- Repeated Occurrences of Offenses Listed in Previous Levels
- Alcohol/Chemicals Possession or Use
- Alcohol/Chemicals Possession with Intent to Sell
- Medication Misuse (prescription medication)
- Robbery or Extortion
- Aggravated Assault
- Firearm Possession
- Weapons, Explosives, Ammunition, or Other Dangerous Item Possession or Use
- Sexual Misconduct
- Arson
- Vandalism (Major >\$500)
- Bomb Threat
- Threats of Physical Harm to Students, Employees, and/or Other Persons

Contact Home
 Police Contact
 10+ days of Suspension**
 Expulsion Recommendation

**Suspension- The length of the suspension is at the discretion of administration depending on the offense.

I have read and understand the TCA/TCAHS Disciplinary Plan.
I will comply with and support its implementation.

Student Signature

Date

Parent Signature

Date